

Title I School-Level Parental Involvement Policy Tustin High School

Tustin High School has developed a written Title I parental involvement policy with input from Title I parents. Input was gathered from parents through parent surveys, School Site Council meetings, ELAC meetings, and during the annual Title I parent meeting. The policy has been distributed to parents of Title I students *by posting on our website, emailed to parents and distributed at the Title 1 meeting for our parents on September 8, 2017*. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at *Tustin High School*, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
Welcome back parent meeting on September 8, 2017
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
 - *We hold at least one meeting in the evening and additional meetings during the day, as needed.*
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.
 - *We annually review the parent involvement policy*
 - *During the annual Title I parent meeting, parents are encouraged to provide input on Title I programs and the Title I parental involvement policy*
 - *The School Site Council participates in the development of the SPSA, which outlines how Title I funds will be spent to support the Title I program.*
 - *The English Language Advisory Council provides input on the program for English learners, as specified in the SPSA.*
 - *Parents are encouraged to participate in an annual survey of the school's Title I program, and their input is considered in SPSA and Title I program revisions.*
 - *Information regarding the school's programs is shared at PTO/PTA meetings.*
- The school provides parents of Title I students with timely information about Title I programs.
 - *Information regarding Title I programs at our school is shared with parents at Back to School Nights, PTO/PTA meetings, SSC meetings, ELAC meetings, Blackboard Connect call outs and on the school's website*
 - *We also provide Principal's Coffee morning meetings, Stop the Cycle Parenting Classes in the evenings, and Booster meetings through the year.*

- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
 - *During the annual Title I parent meeting, a PowerPoint presentation walks parents through an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet,*
 - *This information is also shared with parents during Back to School Night, during SSC meetings, ELAC meetings, and PTO/PTA meetings.*
 - *Our annual SARC, published and posted on the web no later than February 1 of each year, identifies our school's curriculum, assessments, and proficiency levels.*
 - *This information is also shared with parents during regularly scheduled parent conferences*

- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children
 - *School Site Council meetings are held at least quarterly, and are open to the public.*
 - *English Learner Advisory meetings are held at least quarterly, and are open to the public.*
 - *All parents are invited to participate in parent-teacher conferences at least annually.*

School-Parent Compact

Tustin High School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Input was gathered from parents through parent surveys, School Site Council meetings, ELAC meetings, and during the annual Title I parent meeting. The policy has been distributed to parents of Title I students *via our website, Title parent welcome back meeting, ELAC Meeting and Blackboard Connect emails.*

Building Capacity for Involvement

Tustin High School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
 - *During the Annual Title I Parent meeting, we provide Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children through a PowerPoint presentation and Q&A session.*
 - *All parents are invited to attend parent-teacher conferences, during which this information is personalized and made specific to the grade level and individual student's academic performance.*
 - *Active Parenting of Teens, Phoenix House Parent Classes, Stop the Cycle parenting classes in the evening and Principal Coffee meetings in the morning have several topics to help parents.*
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
 - *A community liaison works with Title I parents to provide materials, training, and resources.*
 - *Subject-area night workshops are held for parents to help them understand the curriculum and how to help their children at home.*
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
 - *The SSC and ELAC review and recommend parent resources.*
 - *Title I parents inform the school through an annual survey and through the annual meeting, which is reviewed by the staff each year.*
 - *Parent involvement resources are provided to staff by the administrator and community liaison.*
 - *Discussions regarding strengthening parent involvement occur at regularly-scheduled faculty meetings.*
 - *Strengthening parent involvement is a regular focus of school leadership team meetings.*
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
 - *Parent classes are regularly offered at our site, and the types of classes offered are based on parent input.*
 - *The PTA/PTO coordinates with the community liaison to provide coordinated programs to encourage parent participation.*
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

- *All materials distributed to parents are provided in English and Spanish.*
- *In addition to print materials, automated telephone messages are sent to parents in English and Spanish.*
- The school provides support for parental involvement activities requested by Title I parents.
 - *Parents provide input on parental involvement activities during the annual Title I parent meeting and through the annual Title I parent survey. Requests for activities are encouraged, and activities are planned that take parent input into consideration.*

Accessibility

Tustin High School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand. All written correspondence and materials provided to parents is provided in English and Spanish. Website information is provided in several languages. Automated telephone messages are sent in English and Spanish. All parent meetings have available interpreters. If a parent with a disability requests an assistive device, one will be provided. Alternate meeting times are offered to parents of all students to accommodate those who work during the day. When possible, transportation is provided to parents to attend meetings at school.